



This bulletin describes what must be done and what documents are required if a property owner plans to demo a residential or commercial building in the City of Hallsville.

## **Demolition Permits for Commercial and Residential Structures**

Customers may obtain a permit for demolition of a residential or commercial building and for clearing the site from the City of Hallsville located at 202 Hwy 124-E, Hallsville, Missouri.

When applying for a demolition permit, property owners will need the legal description of the actual property and the address of the building or residence.

Customers will need a plot plan if there is more than one building on the site, but not all the buildings are to be demolished. This plan shall give a description of each structure and show what buildings are to be demolished and what buildings will remain. A ROW damage report shall be filled out describing any preexisting damage in the right of way, such as cracks in curbs and sidewalks.

The demolition permit is valid for thirty (30) days but may be extended in accordance with the Building Commissioner. If a hazard to public health exists, the permit may be revoked.

### **Structures that Contain Asbestos:**

Please note that there are additional state and federal regulations that apply to demolition projects regarding inspection for asbestos containing materials, project notification, and proper handling of asbestos containing materials. Many older buildings contain asbestos in roofing, siding, ceilings, flooring, fireproofing, pipe coverings, and/or other insulation. The Environmental Protection Agency (EPA) has determined that asbestos is a hazardous substance, particularly airborne asbestos. Federal law administered by the Occupational Safety and Health Administration (OSHA) requires building owners to identify asbestos-containing materials (ACMs) in their buildings and to arrange for their proper removal. Building owners are responsible for hiring a professional testing firm to perform a good faith survey to identify ACMs in the building. Owners are also responsible for removing materials in accordance of the Missouri Department of Resources Guidelines. **10 working days prior to the start date of the demolition, you should contact the Missouri Department of Natural Resources' Air Pollution Control Program** at P.O. Box 176, in Jefferson City, MO 65102, or by phone at 573.751.4817 or [AsbestosNotifications@dnr.mo.gov](mailto:AsbestosNotifications@dnr.mo.gov) to obtain more information about these requirements.

### **Utilities:**

**All utilities must be disconnected and abandon before a Demolition Permit will be issued and prior to any demolition activities. These services include sewer, water, electricity, natural gas, phone, and cable. The City of Hallsville Public Works must inspect the disconnection of the sanitary and water services (by means of capping) before the start of the demolition.**

### **Site Stabilization and Erosion Control:**

Erosion control measures must be in place before disturbing any soil associated with demolition activities. At the completion of the demolition, the site shall be graded, and permanent soil stabilization and erosion control measures must be in place.

### **Additional Requirements for Demolition:**

Additional requirements for demolition activities include the following:

- Demolition debris must be removed from the site and delivered to a licensed landfill or recycling facility.
- During demolition, the project area must be maintained in a safe condition with all open excavations protected.
- A clean hole and final inspection can be scheduled by calling The City of Hallsville at 573.696.3885.



**CITY OF HALLSVILLE  
DEMOLITION PERMIT  
APPLICATION**

ESTIMATED START DATE \_\_\_\_\_ ESTIMATED COMPLETION DATE \_\_\_\_\_

PERMIT LOCATION / OR STREET ADDRESS \_\_\_\_\_

**BUILDING STRUCTURE TO BE DEMOLISHED:**  SINGLE FAMILY  MULTI-FAMILY  COMMERCIAL  OTHER \_\_\_\_\_

SQUARE FOOTAGE OF STRUCTURE \_\_\_\_\_ PROJECT COST \_\_\_\_\_

**PROPERTY OWNER INFORMATION (PLEASE PRINT)**

OWNERS NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY, STATE, ZIP \_\_\_\_\_

**CONTRACTOR INFORMATION (PLEASE PRINT)**

COMPANY NAME \_\_\_\_\_ CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ PHONE # \_\_\_\_\_

**Utility  
Disconnects:**

- Electric
- Gas
- Water
- Sewer

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**DEMOLITION OF A BUILDING STRUCTURE**

Applicant agrees to satisfactorily repair any failure or damage within the right-of-way resulting from the excavation or demolition covered under this application.

**All demolition debris must be taken to a Registered Facility.**

\_\_\_\_\_  
NAME OF APPLICANT (PLEASE PRINT)      DATE

Authorized by:

\_\_\_\_\_  
APPLICANT SIGNATURE (REQUIRED)

\_\_\_\_\_  
BUILDING COMMISSIONER OR AUTHORIZED AGENT

**UTILITY LOCATES**  
MISSOURI ONE CALL 1-800-344-7583

**THIS PERMIT EXPIRES IN 30 DAYS**

**Cost \$50.00 made payable to the City of Hallsville**