

CITY OF HALLSVILLE, MISSOURI
REQUEST FOR PROPOSAL & QUALIFICATIONS
25-07



Emergency Potable Water Tank Truck Services

SUBMITTAL DEADLINE

July 9, 2025 at 3:00p.m.

ADVERTISEMENT FOR BID

CITY OF HALLSVILLE, MISSOURI REQUEST FOR QUALIFICATIONS/PROPOSALS (RFQ/RFP) EMERGENCY POTABLE WATER TANK TRUCK SERVICES

ISSUE DATE: May 5, 2025

I. Introduction

The City of Hallsville, located in Boone County, Missouri, with a population of approximately 1,614, is soliciting proposals from qualified vendors to provide tank truck services for the transport of potable water on an emergency-only basis. This includes situations such as natural disasters, droughts, infrastructure failures, or other unplanned events that disrupt the City's public water supply.

All services must comply with applicable regulations and Missouri Department of Natural Resources (DNR) guidelines for potable water transport.

II. Scope of Services

Selected contractor(s) will be called upon only during emergency conditions to:

- Provide sanitized tank trucks or trailers for transporting potable water.
- Haul water from approved public water sources.
- Maintain required chlorine residuals throughout transportation.
- Deliver potable water to designated locations in or around Hallsville, Missouri.

III. Equipment & Standards

Acceptable Equipment:

- Preferred: Commercial milk or potable water tankers.
- Acceptable: Food-grade tankers previously used for wine, beer, vegetable oil, etc.
- Not acceptable: Tankers used for petroleum or toxic chemicals.

Cleaning & Disinfection Procedures:

- Tanks must be flushed, cleaned, and disinfected in accordance with DNR guidelines.
- Disinfection must be achieved using 50 ppm chlorine solution, held for a minimum of 24 hours.
- Equipment (hoses, pumps) must be disinfected and capped during storage and transit.
- All components must be suitable for use in potable water systems.

IV. Water Quality Requirements

- Water must be filled through an air gap to prevent contamination.
- Must maintain a minimum of 1 ppm free chlorine residual at fill time and 0.2 ppm at delivery.

- Frequent chlorine residual testing is required.
- If possible, water should be tested for bacterial contamination before distribution.

V. Proposal Submission Requirements

Proposals must include:

1. Company profile and emergency contact information (24/7 availability).
2. Description of available trucks, cleaning practices, and disinfection methods.
3. Response time and availability during emergencies.
4. Fee schedule including standby rates (if applicable).
5. Insurance coverage and relevant certifications/licenses.
6. Past experience with emergency water transport (if any).
7. At least two references from similar emergency or municipal contracts.

VI. Evaluation Criteria

Proposals will be evaluated based on:

- Compliance with DNR standards.
- Readiness and response time.
- Quality and suitability of equipment.
- Cost and value.
- Experience and references.

VII. Submission Instructions

Deadline: July 9, 2025

Submit To:

City of Hallsville

202 Hwy 124-E.

Hallsville, MO 65255

Attn: City Clerk – Emergency Potable Water Services RFQ/RFP

Or via email: cityhall@hallsvillemo.org

Questions: Contact Kenyetta Ridgway-Sample, City Administrator at cityhall@hallsvillemo.org

VIII. General Conditions

- This is a on-call agreement for emergency use only.
- No guarantee of work is implied.
- All work must comply with Missouri DNR regulations and applicable health and safety laws.